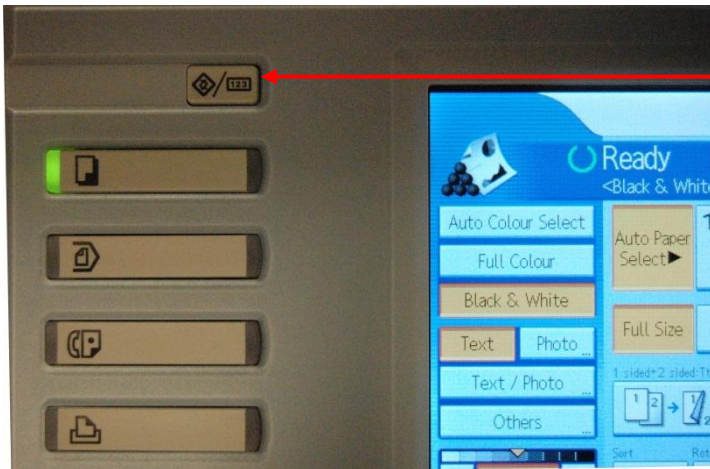


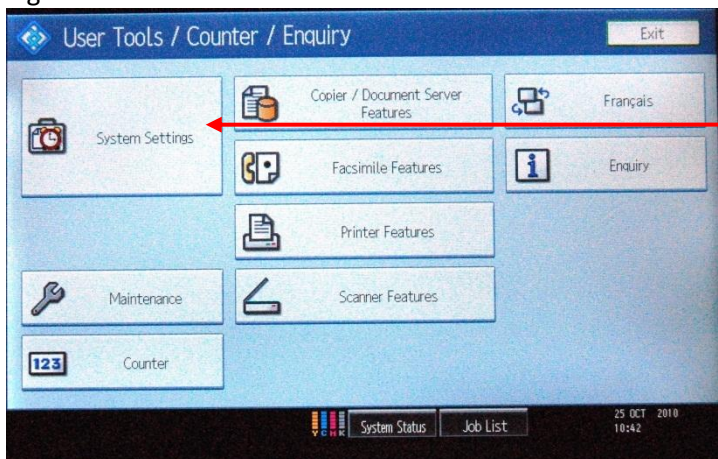
User Codes

[This guide is taken from a MPC2050 Colour M/c – variations across ranges will occur]



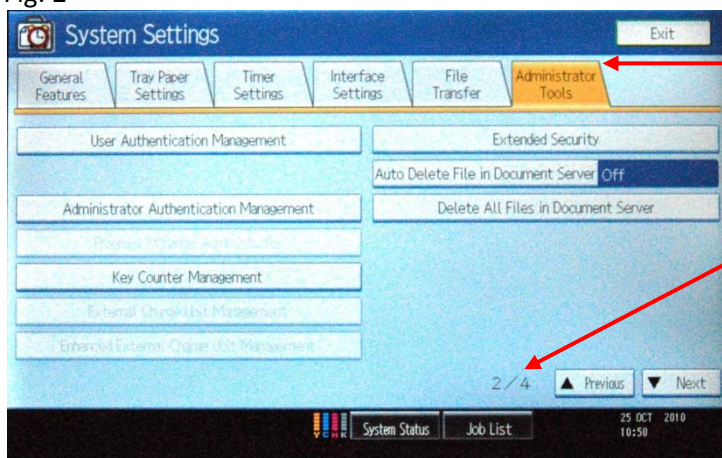
Press the "User Tools" Key

Fig: 1



Touch the "System Settings" Key

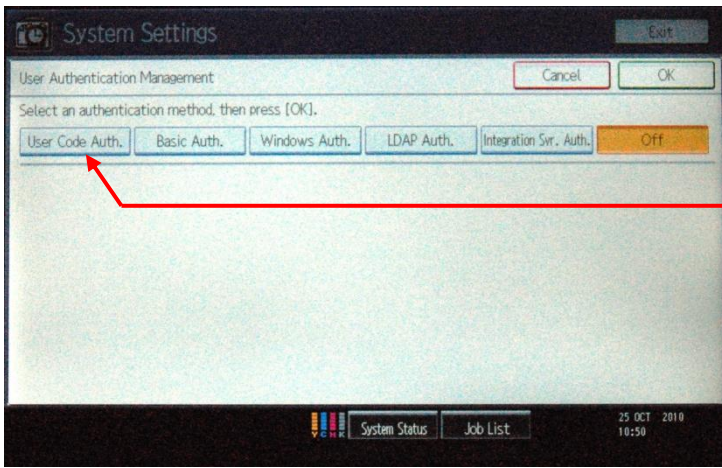
Fig: 2



Touch the "Administrator Tools" tab

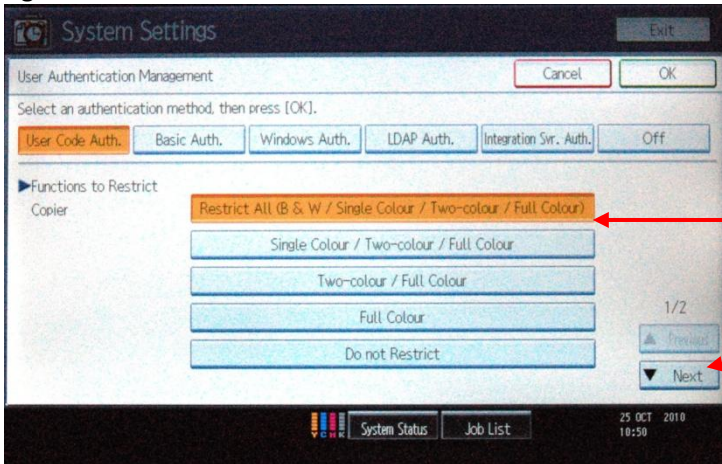
Select "User Authentication Management"
On page 2 of Administrator Tools

Fig: 3



Select "User Code Auth"

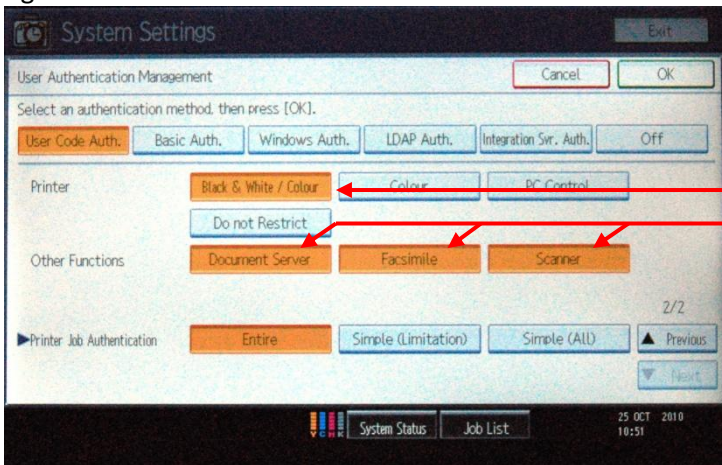
Fig: 4



Select "Functions to Restrict for Copier" [restrict all at this point]

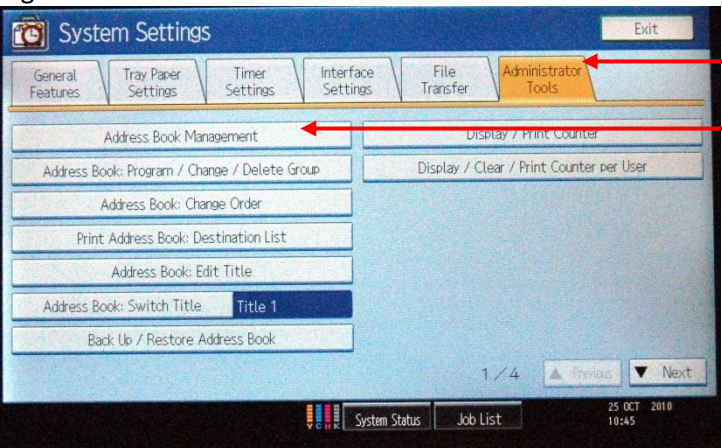
Then page down

Fig: 5



Select "Functions to Restrict for Printer" and "Other Functions" on page 2 [restrict all at this point]

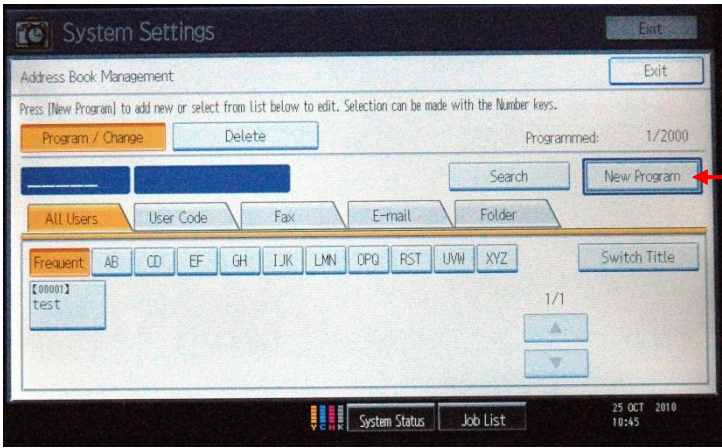
Fig: 6



Select "Administrator Tools"

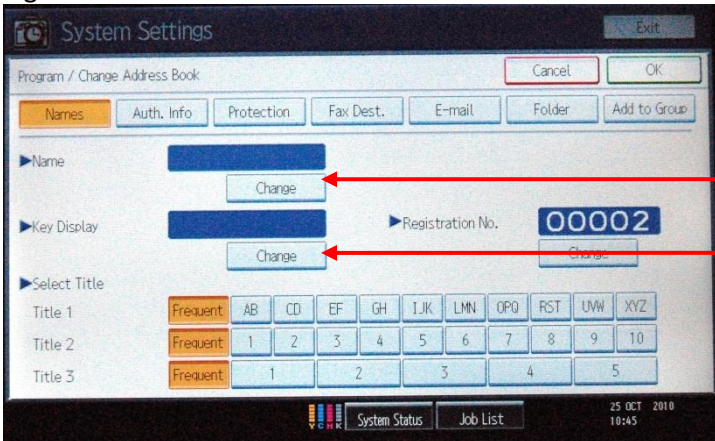
Select "Address Book Management"

Fig: 7



Select "New Program"

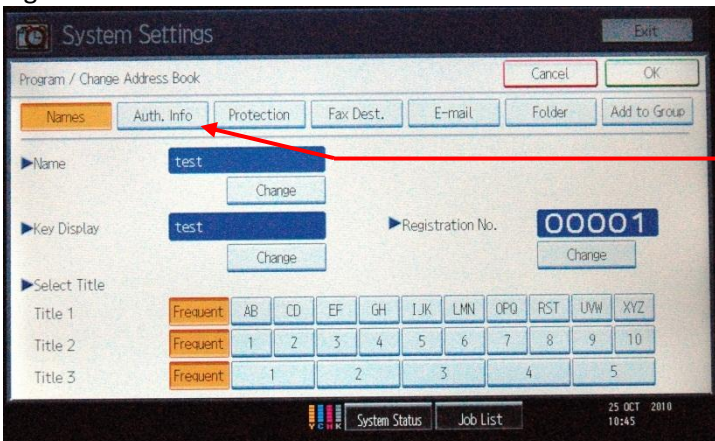
Fig: 8



Select "change" and enter name of "person" to have a User Code.

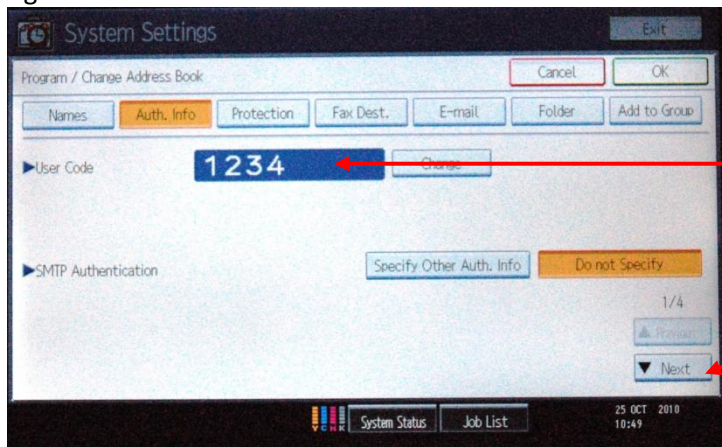
"Key Display" is replicated from the above step but can be changed. This is the Name you see on the Copier's Display when in Address Book Management [for editing purposes].

Fig: 9



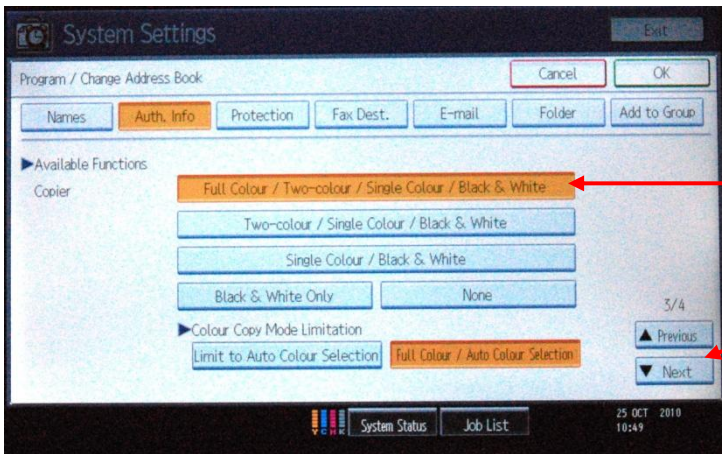
Select "Auth Info"

Fig: 10



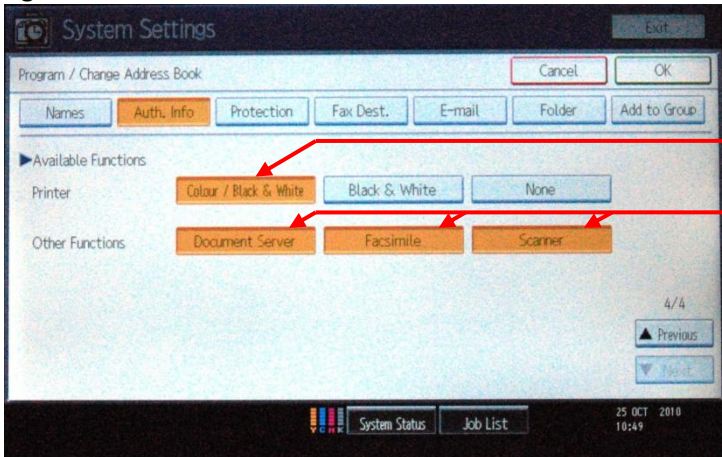
Enter a "User Code" number from the Key Pad and enter with the "#" button on the Display. Then page down to "Available Functions Copier" Fig: 12

Fig: 11



Under "Available Functions Copier" select the options you want the "User" to have access to. Then page down.

Fig: 12



Under "Available Functions Printer" and "Other Functions" select the options you want the "User" to have access to.

When done select "OK"

Fig: 13